



EMBU COUNTY GOVERNMENT

TENDER ADVERTISEMENT NOTICE

8th July, 2019

Embu County Government invites sealed tenders from eligible construction companies registered with NCA in category NCA category 8 building/Electrical and above for the Proposed fit out of third floor into offices for Embu Municipal at Ghanshyam Building Embu town.

TENDER NO	TENDER NAME	CATEGORY	CLOSING DATE	CLOSING TIME
CGE/T/01/2019/2020	PROPOSED FIT OUT OF THIRD FLOOR INTO OFFICES FOR EMBU MUNICIPAL AT GHANSHYAM BUILDING EMBU TOWN	OPEN	16 th July, 2019	11.30 a.m.

SCOPE OF WORK

The scope of works shall be as described in the tender document

QUALIFICATION FOR TENDERING

Preliminary Requirements

1. Fill the attached required schedules (All entries written in ink. Mistakes must not be erased but should be crossed out and corrections made and initialed by the persons signing the tender).
2. Attach copy of Valid Tax Compliance Certificate.
3. Attach copy of Certificate of Incorporation/Registration Certificate
4. Attach copy of PIN/VAT Certificate from KRA.
5. The Form of Bid shall be duly filled, signed and stamped by an individual entrusted to do so.
6. Each bid should be submitted in a plain sealed envelope with the Tender Number and Name endorsed on the outside.
7. The bidder shall attach a duly filled, signed and stamped confidential business questionnaire (S33 Form)
8. Attach copy of Certificate of Confirmation of Directors and Shareholding (C.R. 12) or its equivalent and Identity Cards for the directors
9. Bidders shall sequentially serialize all pages of each tender submitted as follows: 1,2,3-----
10. Fill the attached power of attorney

- All attached copies should be certified by commissioner of oath

Technical Requirements

1. Attach evidence of previous Similar previous works
2. A copy of NCA building/Electrical category 8 and above
3. Professional and technical personnel (**attach Professional Personnel**)
4. Copy of valid NCA practicing license
5. Provide Tender Security of **ksh. 120,000.00** in either of the following forms: **A Banker's cheque, Bank Guarantee or a Letter of credit from a reputable bank.**
6. Attach copies of financial audited accounts the last three (3) years
7. Provide work methodology

- All attached copies should be certified by commissioner of oath

A completed set of Tender document may be obtained by interested tenderers from **Embu County Government website: www.embu.go.ke** free of charge.

Prices quoted should be net inclusive of all taxes, must be in Kenya Shillings and shall remain valid for **120 days** from the closing date of the tender opening.

The bidder shall submit Original and a copy of the tender document enclosed in plain sealed envelope clearly marked "**Original Tender**" and "**Copy of Tender**" with tender name, reference number with no other writing on it and submitted to:

**County Secretary
Embu County Government
P.O. Box 36-60100
Embu**

Or deposited in the tender Box in front of the County Boardroom so as to be received **on or before 22nd July, 2019 at 11.30 a.m.**

All interested bidders are required to continually check the **Embu County Government website: www.embu.go.ke** for any tender addendums or clarifications that may arise before submission date.

Tenders will be opened immediately thereafter in the presence of tenderers/ representatives who wish to attend at **Embu County Hall Boardroom**. Late Bids will be returned unopened.



**DIRECTOR HEAD OF SUPPLY CHAIN MANAGEMENT UNIT
FOR: COUNTY SECRETARY
EMBU COUNTY GOVERNMENT**