

REPUBLIC OF KENYA



EMBU COUNTY

GOVERNMENT

TENDER ADVERTISEMENT NOTICE

14th March, 2019

Embu County Government invites sealed tenders for suppliers who are prequalified with Embu County Government for the Supply and delivery of blood bank equipments at Embu county health department.

Interested eligible candidates may obtain further information and inspect the tender documents at the **Embu County website:** www.embu.go.ke and www.tenders.go.ke.

TENDER NO	TENDER NAME	CLOSING DATE	CLOSING TIME
CGE/T/013-/2018-2019	SUPPLY AND DELIVERY OF BLOOD BANK EQUIPMENTS	28 th MARCH,2019	11.00 A.M

PRELIMINARY REQUIREMENTS

1. Copy of a valid current year tax compliance certificate.
2. Copy of a Certificate of Incorporation/Registration
3. The bidder shall fill the attached confidential business questionnaire signed and stamped by an individual entrusted with the powers of attorney.
4. All entries must be typed or written in ink. Mistakes must not be erased but should be crossed out and corrections made and initialed by the persons signing the tender.
5. The form of bid **shall** be duly filled, signed and stamped by an individual entrusted with the powers of attorney.
6. Each bid should be submitted in a plain sealed envelope with the Tender Number and Name endorsed on the outside.

Prices quoted should be net inclusive of all taxes, must be in Kenya Shilling and shall remain valid for **120 days** from the closing date of tender opening.

Completed Tender document are to be enclosed in plain sealed envelopes marked with Tender name and reference number and deposited in the Tender Box at the reception of Embu Town Hall or to be addressed to:

**County Secretary
Embu County Government
P.O. Box 36-60100
Embu**

Completed tender documents in sealed envelope bearing no indication of the name of the bidding firm with the contract number and name clearly marked on top should be **deposited in the Tender Box located at the County headquarters Embu offices** during the normal working hours.

So as to be received on or before **March, 2019 at 11.00 a.m.**

Tenders will be opened immediately thereafter in the presence of the candidates or their representatives who choose to attend at **Embu County Hall Boardroom**. Late Bids will be returned unopened.

**DIRECTOR HEAD OF SUPPLY CHAIN MANAGEMENT UNIT
FOR: COUNTY SECRETARY
EMBU COUNTY GOVERNMENT**

Supply and delivery of SUPPLY AND DELIVERY OF BLOOD BANK EQUIPMENTS

No.	ITEM SPECIFICATIONS	UNIT	QTY	RATE (KSH)	AMOUNT (KSHS)
MEDICAL EQUIPMENTS					
1.	<p>Haematology analyzer</p> <ul style="list-style-type: none"> • 16-Parameter • 3 Part Differential ☑ Up to 60 Samples Per Hour • Automatic Sampling • Micro Sampling • LCD Color Touch Screen Display • Histogram on Screen Display • On Board Step By Step Operation Instructions • Bar Code Reader • Sample Memory • Control Memory • Program Files • Clot Removal • On Board QC Including L J • Auto Hgb Blank • Reagent Level Sensors • Warning Flags • Parameter Flags • Zero Daily Maintenance • Open system • Power Consumption 100VA • Power Consumption (stand-by) 20VA • Frequency 50/60HZ 	NO	1		
2	<p>Blood agitators</p> <ul style="list-style-type: none"> • Micro controlled temperature controller with Audio Visual Alarm of high and low temperature. • Display of set and process value. • The unit is mounted on castor wheel for easy mobility. • Extra strength non CFC refrigerator system • CFC free polyurethane foam insulation to ensure temperature stability and save power consumption. 	NO	2		

		<ul style="list-style-type: none"> Designed to maintain continuous motion at a fixed speed of 70 RPM. Accommodate maximum 48 standard platelet bags at a time. Robust motorized slide for effective 24/7 continuous jerk free agitation. 7 day circular temperature recorder. Multi-channel data logging system. 				
3.		Blood donor couches	NO	16		
	Foot rest	Spring loaded and self-adjustable with removable plastic cover.				
	Wheels	Anti-static, anti-skid, dual lock PU castors				
	Construction	Expoxy powder coated steel frame				
	Removable cushion	Anti-fungal, anti-bacterial, leatherette with CFC free				
	Hand rest movement	Vertical and horizontal movement with adjustable height				
	Weight carrying capacity	200 Kg				
	Weight	75 Kg				
	Height max leg side	1050 .mm				
	Hand rest dimension (WxL) .mm	560x235				
4.		Large cooler boxes	NO	10		
	PARAMETER	SPECIFICATION				
	DIMENSION	Outer-62*42*44*5CM Inner-53.5*34.5*37CM				

		MATERIAL	Outer-polyethylene Inner-polypropylene				
		EMPTY CAPACITY	28L				
		EMPTY WEIGHT	5.6kgs				
		USABLE COLD SPACE CAPACITY	15.5L				
5.		Manual blood mixer SPECIFICATIONS BLOOD COLLECTION MIXER -AC/DC Power supply -INPUT AC 110/220V/50-60Hz -OUTPUT DC-18V-1000mA -AC adaptor -Digital Display with illuminated LCD -Audible and Visual alarm -slow speed alarm and end collection alarm -Portable carrying bag -Automatic clumping - aluminium stand		NO	16		
6.		Purchase of complete cooling system of the RBTU coldroom(Alarm,compressor \$ evaporator) Complete condensing unit <input type="checkbox"/> 3 phase motor <input type="checkbox"/> Mark III compressor (BITZER) <input type="checkbox"/> Pressure gauge- Low High <input type="checkbox"/> Liquid receiver <input type="checkbox"/> Condenser unit. <hr/> Complete evaporation unit <input type="checkbox"/> Fan <input type="checkbox"/> Evaporator		NO	1		

		Thermostatic evaporation valve <input type="checkbox"/> 0.1 mm orifice		
		Audio alarm <input type="checkbox"/> 100m radius		
		Complete control panel <input type="checkbox"/> Phase <input type="checkbox"/> Contactors <input type="checkbox"/> Overload		
		Subtotal		
		Add VAT		
		GRAND TOTAL		

Amount in Words

Kenya Shillings

.....

Name of Contractor.....

Address.....

Authorized Signature.....Date.....

Form of Tender

To: _____ Date _____

Tender No.

Tender Name

Gentlemen and/or Ladies:-

1. Having examined the Tender document including Addenda No. (Insert numbers) the receipt of which is hereby duly acknowledged, we the undersigned **Supply and delivery of blood bank equipments** under this quotation in conformity with the said Tender document for the sum of[Total quotation amount in words and figures]

or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this quotation

2. We undertake, if our Tender is accepted, to provide the undersigned **Supply and delivery of blood bank equipments** under this Tender in conformity with the said Tender document for the sum of in accordance with the conditions of the quotation.

3. We agree to abide by this quotation for a period of[number] days from the date fixed for Tender opening of the Instructions to Tenderers, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

4. This quotation, together with your written acceptance thereof and your notification of award, shall constitute a Contract between us subject to the signing of the contract by both parties.

5. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this _____ day of _____ 2019

[Signature]

[In the capacity of]

Duly authorized to sign tender for and on behalf of _____

INSTRUCTIONS TO TENDERERS REFERENCE

PRELIMINARY REQUIREMENTS

1. Copy of a valid current year tax compliance certificate.
2. Copy of a Certificate of Incorporation/Registration
3. The bidder shall fill the attached confidential business questionnaire signed and stamped by an individual entrusted with the powers of attorney.
4. All entries must be typed or written in ink. Mistakes must not be erased but should be crossed out and corrections made and initialed by the persons signing the tender.
5. The form of bid **shall** be duly filled, signed and stamped by an individual entrusted with the powers of attorney.
6. Each bid should be submitted in a plain sealed envelope with the Tender Number and Name endorsed on the outside.

Bidders that will not comply with the above criteria shall be considered non-responsive and will not be subjected to financial evaluation.

FORM OF AGREEMENT

THIS AGREEMENT, made the _____ day of _____ 20 _____ between **COUNTY GOVERNMENT OF EMBU** of [or whose registered office is situated at] **P.O BOX 36, EMBU, KENYA** (hereinafter called “the Employer”) of the one part AND _____ of [or whose registered office is situated at] _____ (hereinafter called “the Contractor”) of the other part.

WHEREAS THE Employer is desirous that the Contractor executes

.....
.....
.....]

(name and identification number of Contract) (hereinafter called “the Works”) located at **Embu County** [Place/location of the Works] and the Employer has accepted the tender submitted by the Contractor for the execution and completion of such Works and the remedying of any defects therein for the Contract Price of Kshs _____ [Amount in figures], Kenya Shillings _____ [Amount in words].

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be deemed to form and shall be read and construed as part of this Agreement i.e.
 - (i) Letter of Acceptance

- (ii) Form of Tender
- (iii) Conditions of Contract Part I
- (iv) Conditions of Contract Part II and Appendix to Conditions of Contract
- (v) Specifications
- (vi) Priced Bills of Quantities

3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Supply and remedy any defects therein in conformity in all respects with the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Supply and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

The common Seal of _____

Was hereunto affixed in the presence of _____

Signed Sealed, and Delivered by the said _____

Binding Signature of Employer _____

Binding Signature of Contractor _____

In the presence of (i) Name _____

Address _____

Signature _____

[ii] Name _____

Address _____

Signature _____

CONFIDENTIAL BUSINESS QUESTIONNAIRE FORM

You are requested to give the particulars indicated in Part 1 and either Part 2(a), 2(b) or 2 (c) whichever applied to your type of business

You are advised that it is a serious offence to give false information on this form

<i>Part 1 – General:</i>	
Business Name	Location of business premises.
No.....	Plot Street/RoadPostal Address
..... Tel No.	Fax E mail
Nature of Business	
Registration Certificate No.	
Maximum value of business which you can handle at any one time – Kshs.	
Name of your bankers Branch	

Part 2 (a) – Sole Proprietor			
Your name in full		Age	
Nationality		Country of origin	
• Citizenship details			
Part 2 (b) Partnership			
Given details of partners as follows:			
Name	Nationality	Citizenship Details	Shares
1.			
2.			
Part 2 (c) – Registered Company			
Private or Public			
State the nominal and issued capital of company-			
Nominal Kshs.			
Issued Kshs.			
Given details of all directors as follows			
Name	Nationality	Citizenship Details	Shares
1.....			
2.....			
3.....			
4.....			
5.....			

- If a Kenya Citizen, indicate under “Citizenship Details” whether by Birth, Naturalization or registration.

LETTER OF NOTIFICATION OF AWARD

Address of Procuring Entity

To: _____

RE: Tender No. _____

Tender Name _____

This is to notify that the contract/s stated below under the above mentioned tender have been awarded to you.

1. Please acknowledge receipt of this letter of notification signifying your acceptance.
2. The contract/contracts shall be signed by the parties within 30 days of the date of this letter but not earlier than 14 days from the date of the letter.
3. You may contact the officer(s) whose particulars appear below on the subject matter of this letter of notification of award.

(FULL PARTICULARS) _____

SIGNED FOR ACCOUNTING OFFICE

LETTER OF ACCEPTANCE

[letterhead paper of the Employer]

_____ [date]

To: _____

[name of the Contractor]

[address of the Contractor]

Dear Sir,

This is to notify you that your Tender dated _____

for the execution of _____

[name of the Contract and identification number, as given in the Tender documents] for the Contract Price of Kshs. _____ *[amount in figures]* [Kenya Shillings _____ *(amount in words)*] in accordance with the Instructions to Tenderers is hereby accepted.

You are hereby instructed to proceed with the execution of the said Works in accordance with the Contract documents.

Authorized Signature

Name and Title of Signatory

Attachment : Agreement