

# EMBU COUNTY GOVERNMENT



## OFFICE OF THE GOVERNOR

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Tel: 068-2231174/2231175

Address: P. O. Box 36 – 60100 Embu Town House

Email: [governor@embu.go.ke](mailto:governor@embu.go.ke)

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### VACANCY ADVERTISEMENT

Pursuant to the provisions of the Office of the County Attorney Act. No. 14 of 2020 Section 5(1) the Embu County Attorney Selection Panel wishes to consider applications from suitably qualified, result oriented and motivated persons for the appointment to the following position;

#### **COUNTY ATTORNEY – EMBU COUNTY GOVERNMENT - ONE (1) POSITION**

**Vacancy No. ECG/CAT/01/2026**

**Terms of Service:** Six (6) Years Contract

**Salary:** As per Salaries and Remuneration Commission (SRC) Guidelines

#### **Duties and Responsibilities:**

##### **Functions of the County Attorney**

The County Attorney—

- a) is the principal legal adviser to the county government;
- b) shall attend the meetings of the county executive committee as an *ex officio* member of the executive committee;
- c) shall, on the instructions of the county government, represent the county executive in court or in any other legal proceedings to which the county executive is a party, other than criminal proceedings;
- d) shall advise departments in the county executive on legislative and other legal matters;
- e) shall negotiate, draft, vet and interpret documents and agreements for and on behalf of the county executive and its agencies;
- f) shall be responsible for the revision of county laws;
- g) may liaise with the Office of the Attorney-General when need arises;  
and
- h) shall perform any other function as may be necessary for the effective discharge of the duties and the exercise of the powers of the County Attorney.

## **Requirements for Appointment**

- i. Be a Kenyan citizen.
- ii. Valid Practicing License
- iii. Five (5) years' post-admission experience as an Advocate of the High Court.
- iv. Member of the Law Society of Kenya and in good standing.
- v. Demonstrate thorough understanding of the County objectives;
- vi. Have good communication organizational and inter-personal skills;
- vii. Demonstrate understanding and commitment to the values and principles espoused in Article 10 and 232 of the Constitution of Kenya 2010.
- viii. Satisfy the requirements of Chapter Six of the Constitution of Kenya 2010.

## **HOW TO APPLY**

All applicants are requested to download and duly fill the **Embu County application form** and a detailed document containing requirements (Job description) relevant to the positions advertised from Embu County Government website:-[www.embu.go.ke](http://www.embu.go.ke)

The candidate should attach photocopies of the following documents:

- i. **National Identity Card**
- ii. **Academic, Professional Certificates and testimonials**
- iii. **Curriculum Vitae (CV)**
- iv. **Copies of registration certificate with professional bodies (where applicable)**
- v. **Clearance Certificate from Higher Education Loans Board(HELB), KRA Tax Compliance Certificate, Valid Certificate of Good Conduct from DCI, Clearance from Ethics and Anti-Corruption Commission (EACC) and Credit Reference Bureau (CRB)**
- vi. **Any other relevant supporting documents.**

All applications should be addressed to and send or hand delivered to the undersigned on or before **18<sup>th</sup> July, 2026**

**THE CHAIRPERSON – SELECTION PANEL  
OFFICE OF THE GOVERNOR – EMBU COUNTY  
P.O BOX 36 – 60100  
EMBU**

Hand deliveries shall be received by the **Secretariat** of the Selection Panel at the Office of the Governor, located at the **Town Hall (County Headquarters)**.

## **NB:**

1. Only short-listed candidates shall be contacted.
2. The Vacancy number of the position being applied for **MUST** be indicated on the envelope and the application form.
3. Embu County Government is an Equal Opportunity Employer committed to diversity and gender equality. Women, Youth, Marginalized Communities and Persons with disability are encouraged to apply.
4. Canvassing by any candidate directly or indirectly shall lead to automatic disqualification