



Governor's Office
Email: info@embu.go.ke
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Tel: 254 68 30686/30656

County Government of Embu
Head Quarters
P.O.Box 36
EMBU

19th sept. 2018

EXPRESSION OF INTEREST
TECHNICAL ASSESSMENT AND ADVISORY ON A MILK PROCESSING PLANT
(FEASIBILITY STUDY, STRUCTURAL DESIGN & E.I.A)

CGE/EOI/001/2018-2019

Introduction

Embu County Government has identified the Dairy Industry as one of the key drivers of the County's economy. The key areas in the industry include but not limited to milk production and marketing. Of importance are the downstream value chain activities within the sector such as bulking, processing into varied product and by-products and marketing. The Embu County Government would like to develop the Industry in all key areas including processing of milk which will boost the economic growth of the County.

It is in this regard that the County Government would like to carry out a technical, financial and regulatory assessment on the viability of a milk processing plant in Embu County. This will enable an informed engagement with various stakeholders, financiers and development partners. Thus, Embu County Government is calling for bidders to express their interest on the same.

Significant consideration will be given to firms with clear option for integration of expertise including but not limited to: technical, financial and social economic viability evaluation; structural designs and regulatory assessment including Environmental Impact Assessment (EIA).

A detailed tender document will be shared with those who pass the EOI process.

Mandatory Requirement

The bidding firms must provide:

1. Certificate of registration/Incorporation
2. PIN/VAT certificate
3. Valid tax compliance certificate (certified copy by KRA)
4. CR12 for firm directors
5. Letter of authority to seek reference from bank

6. Three years latest (2017, 2016 & 2015) audited financial statements
7. Valid business permit(certified copy by County Government)
8. Valid NSSF compliance certificate
9. Declaration statement that bidder is not debarred by PPRA
10. Declaration statement that bidder is not involved in fraudulent practices

Key Competence Required

Interested firms are expected to submit information indicating that they are qualified and have the required capabilities but not limited to the following:

- a) The lead consultant to have a master degree in agro-economics, agriculture, livestock or animal health with good knowledge in the diary sector;
- b) The firm must have 5 other consultants with qualifications as listed below:
 - I. Master degree in project management and with a bias to milk processing plant or a diary technology.
 - II. Master degree in marketing with working knowledge in Fast moving consumer goods (FMCGs).
 - III. Master degree in finance, CPA (K) with good understanding of financial analysis and financial modeling.
 - IV. Degree in Architecture, structural, electrical or mechanical. Must be a registered member of Institute of Engineers of Kenya (IEK).
 - V. Registered Environmental Impact Assessment (EIA) expert

Clarification and Submission of Proposals

Participating bidders may obtain further information/clarification from Embu County Government's Procurement Office, Tel: 254 68 30686/30656. Proposals (Expression of interest proposal documents) enclosed in a plain envelope clearly marked **Expression of Interest CGE/EOI/001/2018-2019: Technical Assessment and Advisory on a Milk Processing Plant** should be addressed to:

**County Secretary
County Government of Embu
P.O. Box 36-60100 Embu**

to be deposited in the Tender Box at ground floor Embu County Governor's Office along Embu –Meru road opposite Embu post office on or before the closing date and time.. The closing date for the submission of the EoI document will be on Thursday, 27th sept. 2018 at **12.00 Noon**.

The bids will be opened immediately at the Governor's Boardroom in the presence of bidders or their representatives who choose to attend. Any application that is submitted late will not be accepted.

DIRECTOR OF SUPPLY CHAIN MANAGEMENT SERVICES
FOR: COUNTY SECRETARY, COUNTY GOVERNMENT OF EMBU.